

2040 Comprehensive Plan Steering Committee
 Meeting Minutes for August 05, 2022 @ 11:00am.
 Public Works Building, 1025 31st Avenue SE
 Conference Room #1

- Members Present:** Kelly Barnett, Kevin Black, Mark Lyman, Dr. Steven Shirley
Members Absent: Justin Anderson, Tim Baumann, Cassidy Hjelmstad, Stephan Podrygula, John Kutch, Kevin Harmon, Kerri Zabloutney
Others Present: Brian Billingsley (Community & Economic Development Director), John Van Dyke (Principal Planner), Scott Harmstead (SRF Consultant), Christopher Shires (Confluence), Shane Goettle (Odney), Beth Feldner (Odney), Abbey Hebbert (Confluence)
Guests: None
Call to Order: Principal Planner Van Dyke called the meeting to order at 11:00am
Agenda:
- June Public Workshop Results
 - Online Mapping Input
 - Alternate Land Use Maps
 - August 16-17 Workshop Preview
 - Next 3 Months Detail

A quorum was not present, therefore the November 18, 2021, January 28, 2022 & May 05, 2022 Meeting Minutes, will be voted on for approval at the next scheduled meeting

Harmstead went over the agenda for the meeting, beginning with the defined planning areas and their workshop attendance:

June Public Workshop Results:

- Northwest Growth Area (10 attendees)
- Southwest Growth Area (6 attendees)
- Downtown & Core Neighborhoods (17 attendees)

Breakdown of Development Type and Priority (1=less priority, 5=high priority)

<u>Northwest</u>		<u>Southwest</u>		<u>Downtown</u>	
Large-lot SF (Single Family)	3.5	Large-lot SF (Single Family)	3.2	Large-lot SF (Single Family)	0.0
Medium-lot SF (Single Family)	4.2	Medium-lot SF (Single Family)	4.8	Medium-lot SF (Single Family)	2.0
Small-lot SF (Single Family)	4.2	Small-lot SF (Single Family)	0.0	Small-lot SF (Single Family)	5.0
Medium-density housing	3.9	Medium-density housing	3.6	Medium-density housing	3.5
High-density housing	2.0	High-density housing	2.2	High-density housing	4.0

Discussion:

- Harmstead detailed the character exercises that were used at the June meetings.
- Lyman noted that he has attended two (2) workshops in downtown and the attendance was better than he anticipated.

Online Mapping Input

- 303 site views
- 52 comments
- Heavy input on intermodal transportation

Alternate Land Use Maps

Residential Land Use Definitions:

Rural Residential

Single-family residential development located on very large, individual lots, typically with minimal utility services and on-site wastewater treatment. Minimum 1 to 5-acre lots sizes.

Suburban Residential

Traditional single-family residential development with detached and semi-attached single-family dwellings on lots 7,500 sq. ft. or less in size. May include non-residential uses such as child daycare centers, assisted living facilities, schools, and other institutional uses.

Urban Residential

A mix of horizontally attached residential, developed at 6 to 12 dwelling units per acre, and vertically attached residential, developed at 18+ dwelling units per acre. May include non-residential uses such as child daycare centers, assisted living facilities, schools, and other institutional uses.

Land Use Definitions:

Downtown Mixed-Use

Traditional mixed-use development consisting of multi-story buildings. First floor should be reserved for retail uses with office and residential uses located on the upper floors. On-site parking is limited to on-street, underbuilding, or structured.

Downtown Fringe

Areas on the fringes of downtown and developed with a flexible mix of residential and commercial uses including the adaptive reuse of existing buildings and sites. Buildings may be one or more stories with single or multiple uses.

Mixed-Use Center

A mix of horizontally attached residential, developed at 6 to 12 dwelling units per acre, and vertically attached residential, developed at 18+ dwelling units per acre. May include non-residential uses such as child daycare centers, assisted living facilities, schools, and other institutional uses.

Riverfront Activation

Land reserved along riverfronts and waterways for trails, recreational activities, and public gather spaces that can be impacted by occasional flooding. May include flood control structures and existing railroad facilities.

Discussion:

Discussion centered on definitions and related examples.

August 16-17 Workshop Preview

Evening of Tuesday, August 16th – Erik Ramstad Middle School, Commons

Afternoon of Wednesday, August 17th – Hess, Goliath Room

Evening of Wednesday, August 17th – Carnegie Center of Minot

Next 3 Months Detail:

Draft Agenda

Comprehensive Planning Overview:

- Current Comprehensive Plan
- 2040 Comprehensive Plan Process

Review recent public & stakeholder feedback

Alternate Land Use Plans Overview

Small Group Mapping Exercise

Next Steps Recap (Draft Plan & Winter Open House)

- August Workshops
- Create preferred alternatives
- Draft objectives & policies (plan implementation)

NEXT MEETING

- September 30, 2022
- November 18, 2022 will be the final meeting for the 2040 Comprehensive Plan Committee

Adjournment:

The meeting adjourned at 11:50 am.